



**QUALIFIED ATTENDANT CERTIFICATION REQUIREMENTS**  
**DIVISION OF ENVIRONMENTAL HEALTH & EMERGENCY PREPAREDNESS**  
**PERMIT ISSUED BY THE DIVISION IS VALID FOR THREE (3) YEARS**

Persons 16 years old with no physical or mental limitations may become certified as  
Qualified Attendants in the Louisville Metro community after successfully completing the following :

**What you need to do to obtain your Qualified Attendant permit**

SUCCESSFULLY COMPLETE THE FOLLOWING 3 COMPONENTS:

- 1. FIRST AID :** American Red Cross, American Heart Association, American Safety and Health Institute and National Safety Council.
- 2. Adult, Child and Infant CPR:** American Red Cross, American Heart Association, American Safety and Health Institute and National Safety Council.
- 3. \*POOLSIDE RESCUE:** can only be completed through the Louisville Metro Department of Public Health and Wellness, Division of Environmental Health and Emergency Preparedness. Register for and pass the swim water test/lecture at a local swimming pool reserved by the Division for this course.  
**A POOLSIDE RESCUE roster with a *Pass or Fail* for each participant will be forwarded to the Division by the Board of Health Lifeguard Instructor.**

You can substitute a current basic lifeguarding certificate or take the American Red Cross Shallow Water Lifeguard Class for the POOLSIDE RESCUE requirement. (You must be able to present certification cards for either of these programs).

You must register at 574-6650 for the Poolside Rescue Course (swim water test/lecture).

Once you have completed and passed the above components: Written test and permit must be obtained from the LMPHW, Division of Environmental Health and Emergency Preparedness, 400 East Gray St., 2<sup>nd</sup> Floor, Louisville, KY 40201.

**Bring Quarters for the parking meter!**

**Know the last four digits of your Social Security number!**

Hours for testing and permit processing are Mon-Fri : 8:30AM - 5:00PM.

**Cut off time for starting the test is 4:00PM**

**Bring the following with you every time:**

- **Proof of identification/age:** Driver's License or Birth Certificate and picture ID.
- **Proof of required training :** Authorized certification card(s) or approved documentation sent to the Division from your trainer/training facility.
- **All certification cards must be the original or must contain the Certification ID # to verify training.**
- **Permit fee is \$20.00** cash, credit card or check payable to: Louisville Metro Government.
- **Duplicate permit fee is \$5.00**

For Qualified Attendant renewal in the following 3<sup>rd</sup> year, you must renew any expired training,  
and pass the Division Poolside Rescue Course (swim water test/lecture).

Class	Providers (not a complete list)	Certification Issued
<p><b><u>First Aid</u></b> Must have Adult, Child and infant First Aid components.</p> <p>Online classes are often referred to as “blended courses and must have physical skill out with a certified agency instructor and documentation before it will be APPROVED !</p>	<p><b>American Red Cross</b> <a href="http://www.redcross.org/ky/louisville">http://www.redcross.org/ky/louisville</a> 502-589-4450</p> <p><b>American Heart Association</b> <a href="http://www.heart.org/HEARTORG/">http://www.heart.org/HEARTORG/</a> 1-800-242-8721</p> <p><b>American Safety &amp; Health Institute First Aid</b> <a href="http://www.hsi.com/">http://www.hsi.com/</a> 1-800-447-3177</p> <p><b>National Safety Council</b> <a href="http://www.nsc.org/products_training/Pages/Home.aspx">http://www.nsc.org/products_training/Pages/Home.aspx</a> <a href="http://www.nsc.org/products_training/Pages/Home.aspx">1-800-621-7619</a></p> <p><b><u>Kentuckiana CPR</u></b> <a href="http://www.kentuckianacpr.com/">http://www.kentuckianacpr.com/</a> 812-283-1281</p> <p><b>Ready Set Swim</b> <a href="http://www.readysetswimky.com">http://www.readysetswimky.com</a> 502-741-7627</p>	<p>First Aid/CPR/AED or Basic First Aid: Current for 2 years</p> <p>Heartsaver 1<sup>st</sup> Aid or Heartsaver 1<sup>st</sup> CPR/ AED: Current for 2 years</p> <p>Basic First Aid or CPR AED/Basic First Aid COMBO: Current for 2 years</p> <p>NSC First Aid Adult, Infant and Child Current for 2 years</p> <p>AHA Heartsaver 1<sup>st</sup> Aid/AHA Heartsaver 1<sup>st</sup> Aid/CPR/AED : 2 years ASHI Basic First Aid /Basic First Aid COMBO: Current for 2 years</p> <p>ARC First Aid/CPR/AED or Basic First Aid: 2 yrs Heartsaver 1<sup>st</sup> Aid or Heartsaver 1<sup>st</sup> CPR/AED: Current for 2 years</p>
<p><b><u>CPR</u></b> Must be a CPR that includes Adult, Child, and Infant CPR components Online classes : same as above</p>	<p><b>American Red Cross</b> <a href="http://www.redcross.org/ky/louisville">http://www.redcross.org/ky/louisville</a> 502-589-4450</p> <p><b>American Heart Association</b> <a href="http://www.heart.org/HEARTORG/">http://www.heart.org/HEARTORG/</a> 1-800-242-8721</p> <p><b>American Safety &amp; Health Institute First Aid</b> <a href="http://www.hsi.com/">http://www.hsi.com/</a> 1-800-447-3177</p> <p><b>National Safety Council</b> <a href="http://www.nsc.org/products_training/Pages/Home.aspx">http://www.nsc.org/products_training/Pages/Home.aspx</a> <a href="http://www.nsc.org/products_training/Pages/Home.aspx">1-800-621-7619</a></p> <p><b><u>Kentuckiana CPR</u></b> <a href="http://www.kentuckianacpr.com/">http://www.kentuckianacpr.com/</a> 812-283-1281</p> <p><b>Ready Set Swim</b> <a href="http://www.readysetswimky.com">http://www.readysetswimky.com</a> 502-741-7627</p>	<p>ARC Adult, Child, Infant CPR or Adult and Pediatric First Aid/CPR/AED 2 years</p> <p>Heartsaver CPR AED/ Heartsaver First Aid CPR/AED : Both 2 years</p> <p>CPR Pro for Professional Rescuers CPR AED &amp; Basic First Aid COMBO MEDIC First Aid/PediatricPlus MEDIC First Aid/Care Plus CPR&amp;AED All 2 years</p> <p>BLS Healthcare &amp; Professional Rescuer Current for 2 years from date of issue</p> <p>Both AHA and ASHI (see above)</p> <p>Both ARC and AHA (see above)</p>
<p><b><u>Board of Health (BOH)</u></b> <b><u>Poolside Rescue : 2 parts</u></b> Water swim test/lecture and a written test. You can substitute a <u>current</u> basic lifeguarding certificate or take the American Red Cross Shallow Water Lifeguard Class for the POOLSIDE RESCUE requirement.  (you must be able to present cert. cards for either of these programs)</p>	<p>Louisville Metro Department of Public Health and Wellness Division of Environmental Health and Emergency Preparedness 400 East Gray St. Louisville KY 40201 <b>You must register for this course : 502-574-6650</b></p>	<p><b>You must take the BOH Poolside Rescue course water swim test/lecture and written test every 3 years to obtain a Qualified Attendant permit.</b></p>